



High Commission of India
Brunei Darussalam

TENDER INVITATION

Sealed tenders are invited from Ship-Chandelling agents for providing services and provisions to the Indian Naval & Coast Guard Ships visiting Brunei for the Years **2019-20 & 2020-21 (01 May 2019 - 30 April 2021)**. The agencies are required to submit technical and financial bids in two separate sealed envelopes. Details of Services sought, Technical Evaluation Criteria, Scope of work, and Bids Evaluation Criteria can be downloaded from the High Commission of India's website www.hcindiabrunei.gov.in Quotations in sealed envelopes may be forwarded or dropped in Tender Box kept at the following address latest by **25 April 2019 at 1700hrs**. Bids received after due date will not be considered. Price bids of only those bidders who qualify in the technical bid evaluation would be considered for opening.

**The Head of Chancery
High Commission of India
Baitussyifaa Simpang no 40-22
Jalan Sungai Akar
Bandar Seri Begawan, BC3915
Tele No : +673 2339947/ 2339685/ 2339751**



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TENDER FOR SHIP CHANDELLING SERVICES

Sealed tender are invited from Ship-Chandelling Agents for providing ship chandelling services to visiting Indian Ships in Brunei Darussalam as per details furnished below:-

1. PARTICULAR OF THE TENDER

- a) Designation and address of the authority: Head of Chancery, High Commission of India, Baitussyifaa, SPG 40-22, BC 3915, Jalan Sungai Akar, Bandar Seri Begawan, Brunei Darussalam
Tel +673 2339783
email- hoc.brunei@mea.gov.in
- b) Tender No. BSB/Admn/551/05/2019
- c) Last date and time of receiving tenders 25 April 2019
- d) Date and time of opening tenders 26 April 2019

2. DESCRIPTION OF TENDER:

S NO	Description		
1.	Place of Supply of Services	:	Brunei Darussalam
2.	Details of the Services	:	As per attached document

3. OTHER TERMS AND CONDITIONS

- (i) The tender should be submitted as per enclosed Check List in sealed envelope duly marked as "TENDER FOR SHIP CHANDELLING SERVICES"
- (ii) Tender duly signed by tenderer must be addressed to Head of Chancery and should be submitted at the address - The High Commission of India, Baitussyifaa, Simpang 40-22, Jalan Sungai Akar, BC 3915, Bandar Seri Begawan, Brunei Darussalam by 1700 hrs on 25 April 2019. The tenders received will be opened at 1100 hrs on 26 April 2019 at the High Commission of India.

TECHNICAL CAPABILITY CRITERIA

1. The bidder must be a registered Company/firm/agency. The details of the company/agency to be submitted along with the company brochure.
2. Should be able to provide ship chandelling services at all Ports in Brunei.
3. Should have experience in providing Ship Chandelling Services to Warships (to include Sail Ship, Warships, Submarines and Aircraft Carrier).
4. Should have its own / arrange to provide ship chandelling equipment and preferably located at all the ports/in near vicinity. Provide details of stores and detachments, if any, located at various port.
5. Should have own /arrange to provide transport required to be provided during the ship visit. The minimum transport required to be held is as under :-
 - (a) Cars - 06 Nos
 - (b) Vans (minimum 10 seater) - 06 Nos
 - (c) Mini Bus (20 seater) - 06 Nos
 - (d) Buses (40 Seater) - 06 Nos
6. Provide details of the countries to which ship chandelling services being provided currently with details of number and type of ships handled.
7. Provide details on ship chandelling assets held to provision Warships for more than one country at different /same port.
8. Should be able to sign contract with the Indian High Commission for providing the services being promised.
9. Financially capable to do advance payments for all arrangements including fuel and logistics etc. and subsequently raise the invoices for settlement with High Commission of India. Provide copies of last three years financial reports including Profit and Loss Account, Balance Sheet, Tax Statements etc.
10. Must be registered with the Port Authorities and have good liaison with the Port Authorities and Brunei Navy to facilitate administrative arrangements. Proof of registrations to be provided.
11. Adequate and well trained manpower for providing ship chandelling services. Provide proof of number of manpower held to handle minimum three ships at one time and requisite training of the manpower being employed by the company.

12. Capability to provide services for all types of sail ships, warships, submarines and aircraft carrier including helicopter onboard ships.

13. Capability to provide security services/protection to the visiting ship/ships. Provide details of security manpower and equipment held.

14. In addition, the company/agency should also be able to provide under-mentioned additional services :-

(a) Medical assistance.

(b) Repairs of equipment on-board.

(c) Collection/dispatch of spare parts ex India from the Customs in Brunei on behalf of the High Commission/Ship(s).

(d) Obtaining VISAs and clearances from customs to facilitate arrival/departure of personnel onboard.

(e) Administrative arrangements to organize receptions on board the ship.

15. Besides the above, additional services the company/agency can provide from their side will be given due consideration.

SCOPE OF WORKS/SERVICES FOR THE TENDER INVITED FOR PROVIDING SERVICES TO THE VISITING INDIAN NAVAL & COAST GUARD SHIPS TO BRUNEI FOR THE YEAR 2018-19

A number of Indian Naval & Coast Guard Ships keep on visiting Brunei. The averages stay of the ships is 04 days. Quotes should include all the charges involved in providing following services/items to the visiting Indian Naval ships: -

Sr No	Description	Est Qty	UOM	Rate in B\$	Remarks
1.	Agency Fees	01	LOT		In case more than one ship coming kindly indicate whether additional charges will be accrued.
Port Logistics					
2.	Breasting Barges/Pantoons	01	Day		
3.	Fenders - Yokohama Type	01	Day		In location charges to be indicated.
4.	Garbage and Trash Bins Removal & Disposal	01	SER		
5.	Tug Port Provided (PT) - per Tug/ per hrs	01	SER		
6.	Pilot (In/Out)	01	SER		
7.	Pilot Motor Launch (in/ Out)	01	SER		
8.	Port Dues	01	LOT		
9.	Port Dues - Buoys & Light Dues	01	LOT		
10	Wharfage	01	Day		
11	Wharfage Cleaning	01	SER		
12	Berthing and Unberthing	01	SER		
13	Line handlers	01	SER		
14	Forklift With Driver	01	HR		
15	Crane - per hrs	01	HR		
16	Gangways - Medium and Large	01	Day		
17	Fresh Water including associated charges if any	01	TON		
18	Connection & Disconnection of water	01	SER		
19	Marine Charges	01	SER		
20	Transportation of Marine equipment	01	Lot		
21	Passenger Crews	01	Pers		

Sr No	Description	Est Qty	UOM	Rate in B\$	Remarks
.	surcharge				
22	Port Conservancy	01	SER		
.					
<u>Sewage Removal and Disposal</u>					
23	Pier Side and Anchorage Removal by Barge, Barge Capacity (Est)	01	TON		
.					
24	Mobile Toilets inclusive of cleaning services	01	NOS		
.					
25	Oily Waste and aggregate water removal and disposal (Est)	01	TON		
.					
<u>Communication</u>					
26	Mobile hand phone with charger & accessories	01	DAY		
.					
27	Pre-paid start up kit	01	CARD		
.					
28	Pre-paid cards with airtime (IDD) (Local)	01	CARD		
.					
29	IDD Telephone landline rental (Per line/day)	01	DAY		
.					
30	Connection & Disconnection of IDD Telephone landline	01	LINE		
.					
31	Internet connection (Modem required)	01	SER		
.					
32	Supply of News Paper				As required.
<u>Transportation</u>					
33	9 PAX Van with Driver	01	Per Hour		
.					
34	Car Sedan with Driver	01	Per Hour		
.					
35	Car SUV with Driver	01	Per Hour		
.					
36	Bus 40 PAX with driver	01	Per Hour		
.					
37	Bus 20 PAX with Driver	01	Per Hour		
.					
38	Transport out station charge	01	Per trip		
.					
39	Ferry Services	01	Day		
.					
40	Security at Port	01	Day		
.					
41	Fresh Provision				As per requirement - General demand as listed
.					
42	Marine Gas Oil (LSHSD) By Barge/Tanker		Per Ton		Necessary fuel sample test certificate is required to be produced
.					

Sr No	Description	Est Qty	UOM	Rate in B\$	Remarks
					before embarking fuel onboard the ship.
43	AVCAT		Per Ltr		Necessary fuel sample test certificate is required to be produced before embarking fuel onboard the ship.

Note :-

(a) **Port Logistics.** If ship chandler mention Rate as Port Charges/As per Bill etc, then Ship Chandler will also provide bill of Port/supplier/service provider along with their own bill. Ship Chandler will not charge additional service charges on these services.

(b) **Fuel Supply.**

(i) Ship Chandler will provide bill of Fuel Supplier.

(ii) Ship chandler will also specify service charges including transportation charges of fuel.

(iii) No additional charges will be entertained after finalization of contract.

Sr No	<u>Name of the Provision</u>	Sr NO	<u>Name of the Provision</u>
1	Potatoes	27	Ginger
2	Onions	28	Drum Stick
3	Bread (white)	29	Brinjal
4	Fresh Milk in tetra pack	30	Spinach leaves
5	Butter	31	Green Peas
6	Ham	32	Bitter gourd
7	Burger buns	33	Grapes seedless fruit
8	Paneer	34	Pears china
9	Spring onions	35	Golden Red Apple
10	Red capsicums	36	Kiwi fruit
11	Spinach	37	Lemon
12	Red cabbage	38	Plums
13	Yellow capsicum	39	Mushroom button
14	Coriander leaves	40	Fruit Assorted (non-citrus)
15	Mint leaves	41	Fruit Assorted (Citrus)
16	Cucumber	42	Eggs
17	Cauliflower	43	Chicken whole
18	Bell pepper green	44	Fish
19	French beans	45	Mutton
20	Lady's finger	46	Bacon smoked sliced streaky
21	Tomatoes ripe	47	Chicken legs whole
22	White cabbage	48	Corn kernel
23	Green Chilly	49	Pears DF
24	Curry leaves	50	Chicken Sausages
25	Table celery	51	Chicken blast frozen
26	Carrot		

LIKELY LIST OF PROVISIONS OF INDIAN NAVAL & COAST GUARD SHIPS

BID EVALUATION CRITERIA

1. Bids to be submitted by locally registered company/agency only.
2. The bids are to be submitted separately for technical and financial parts in two separate sealed envelopes to the specified official of the High Commission of India.
3. The bids will be opened in two stages. First the technical bids will be opened and thereafter the financial bids of the bidders who qualify in the technical bid will be opened. The financial bid of the bidders not qualified in the technical bid evaluation will be returned unopened.
4. The technical capability is given separately. The Bidder Company must qualify in the technical bid to be eligible for opening the financial bid.
5. The bid contract will be awarded to the lowest bidder on the basis of the financial bid. In case of a tie, the preference will be given to the agency with more experience and capability to provide additional services.
6. The last date for submission of the bids will be **25 April 2019 at 1700hrs.**
7. The technical bid will be opened at 1100hrs on 26 April 2019 and financial bid will be opened at _____ **hours** on **(Date will be conveyed later)**. Participating agencies can send their authorized representative to be present during the opening of both technical and financial bids.

Date to Remember

S no	Events	Date
1	Tender Publish Date	04 April 2019 at 900hrs
2	Document Download Start Date	04 April 2019 at 1000hrs
3	Bid Submission end Date	25 April 2019 at 1700hrs
4	Opening of Technical Bid	26 April 2019 at 1100hrs
5	Opening of Financial Bid (Of only those who qualify in the Minimum eligibility criteria)	Date to be intimated later